Has the Nominee in question made a positive impact on the Residential Life Community?

- YES → Is it about a program, individual, or group?
  - PROGRAM → Does this event require someone to actively facilitate it?
    - YES → Did the program educate residents?
      - YES → Educational Program
      - NO → Did the program address diversity, equity, or inclusion?
        - YES → Diversity Program
        - NO → Did the program support a cause or involved service?
          - YES → Community Service Program
          - NO → Did the program focus on resident interactions?
            - YES → Social Program
            - NO → Did none of the above questions pertain or correlate with what you are writing about?
              - YES → Spotlight
              - NO → Passive Program
    - NO → Did the program focus on resident interactions?
      - YES → Social Program
      - NO → Did the program address diversity, equity, or inclusion?
        - YES → Diversity Program
        - NO → Did the program support a cause or involved service?
          - YES → Community Service Program
          - NO → Did the program educate residents?
            - YES → Educational Program
            - NO → Did none of the above questions pertain or correlate with what you are writing about?
              - YES → Spotlight
              - NO → Passive Program
  - INDIVIDUAL → Are they a student or Faculty/Staff?
    - YES → Are they a student or Faculty/Staff?
      - YES → Resident Assistant
      - NO → Are they an Advisor?
        - YES → Advisor
        - NO → Residence Life Professional Staff
    - NO → Are they an RA?
      - YES → Resident Assistant
      - NO → Are they a student or Faculty/Staff?
        - YES → Student Assistant
        - NO → Are they an Advisor?
          - YES → Advisor
          - NO → Residence Life Professional Staff
  - GROUP → Organization

- NO → Does this event require someone to actively facilitate it?
  - YES → Did the program educate residents?
    - YES → Educational Program
    - NO → Did the program address diversity, equity, or inclusion?
      - YES → Diversity Program
      - NO → Did the program support a cause or involved service?
        - YES → Community Service Program
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        - NO → Did the program educate residents?
          - YES → Educational Program
          - NO → Did none of the above questions pertain or correlate with what you are writing about?
            - YES → Spotlight
            - NO → Passive Program

Do they have an on-campus job?

- NO → Are they an organization?
  - NO → Are they a floor, wing, building?
    - YES → Residential Community
    - NO → Organization
  - YES → Resident Assistant

- YES → Are they a student or Faculty/Staff?
  - YES → Student Assistant
  - NO → Are they an Advisor?
    - YES → Advisor
    - NO → Residence Life Professional Staff

- NO → Are they an RA?
  - YES → Resident Assistant
  - NO → Are they a student or Faculty/Staff?
    - YES → Student Assistant
    - NO → Are they an Advisor?
      - YES → Advisor
      - NO → Residence Life Professional Staff

Do they work for Housing?

- NO → Are they an Advisor?
  - YES → Advisor
  - NO → Residence Life Professional Staff

- YES → Institution Faculty/Staff

OTMs can be submitted online at otms.nrhh.org.